

**Airport Advisory Commission
Meeting Minutes
Tuesday, September 19, 2023
3:30 PM
Terminal A Conference Room**

Members Present

Marco Barros
Roger Dillard
Mark Fessler, Chairman
Pat Garrison
John Grisell
Marsha Hendler, Secretary

Earl Jackson, Jr., Vice Chairman
Joshua Nash
Mark Provost
Diane Rath
Diane Rath
Jeremy Roberts
MaryAnn Schweers
James Velesky
Melissa Williams

Members Absent

Jeff Fair
Mayra Levy
Marc Miller

Staff Present

Jesus Saenz, Director
Tim O’Krongley, Deputy Director
Tom Bartlett, Deputy Director
Nicole Fowles, Board Liaison
Ryan Rocha, Chief of Operations
Jennifer Pysher, Chief Marketing and Technology Officer
Katinka Howell, Assistant City Attorney
Brian Pratte, Chief Air Service Officer
Karen Ellis, Chief Customer Experience Officer

Call to Order / Roll Call

The meeting was called to order by Chairman Mark Fessler at 3:30 p.m. The roll call was taken by the Board Liaison. A quorum of at least 10 members was present at roll call.

1. Approval of Meeting Minutes

Motion: Commissioner Diane Rath moved to approve the meeting minutes from the meeting held on June 20, 2023. Commissioner Marco Barros seconded the motion. Motion passed. Members who were not appointed at the June 20, 2023 meeting did not vote on the minutes.

Public Comments:

The Board Liaison confirmed no public comment had been received.

Items for Briefing and Possible Action:

2. San Antonio Airport System Overview

Public Comments:

There were no public comments on this item.

Discussion and Motion: San Antonio Airport System Director Jesus Saenz provided the Airport Advisory Commission members, which included seven new members, which included:

- Department organizational chart
- Current air service including the status of the efforts for Congress to include slot exemptions for service at Reagan National Airport and an update on Mexico's Category 1 status
- Concessions Program, including notice of an upcoming B Session (October 11, 2023) of a pre-solicitation briefing on the solicitation for three packages for new concessions concepts in Terminals A and B
- Parking Program with information on the valet service and change in commuter airline employee parking subsidy
- Terminal Development Program with the renderings and schedule for completion by end of March 2028

Commissioners asked questions throughout the presentation for clarification and to provide their opinion on the successfulness of the various programs. Mr. Saenz thanked the various commission members who were able to join the September 8th press event with Senator Ted Cruz to support slot exemptions for Reagan National Airport. Commissioner Pat Garrison suggested commuter airline employees should have received more than 30 days' notice for the change. Commissioner Jeremy Roberts commented on the valet program, noting that when the idea to make Level 0 Valet only was first presented to the Commission before Thanksgiving 2022, the Commission has many questions but was supportive of piloting the program and determining the need for an expanded valet program which has since been proven. Commissioner Mark Provost asked about the layout for the new facility. Mr. Saenz noted that the City had selected utilizing the Master Architect for the new terminal earlier in the year and was utilizing a Construction Manager at Risk delivery method for the construction phase to help deliver the project earlier than the original schedule. He noted the layout and design would consider many factors including the needs of the airlines and airport. He also provided that the airport had constructed three more gates to help handle current air service needs while the new terminal was built and was constructing the new ground load facility to further assist. Commissioner Provost asked about gate utilization and Mr. Saenz explained as a leisure destination, San Antonio International Airport had peak gate usage during the early hours and late afternoon early evening. Commissioner Deborah Omowale Jarmon asked about the concessions options in the new ground load facility; Mr. Saenz explained that the new facility was connected to Terminal A and its food and beverage offerings. Commissioner John Grisell asked about the peak days of the week for travel. Chief Air Service Officer Brian Pratte noted that post-pandemic the days had changed as the pre-pandemic busiest days were Mondays and Fridays with the business traveler but that had changed.

Vote: No motions were made by the Commission that required a vote.

3. Commission Members Announcements/Member Introductions

Public Comments:

There were no public comments on this item.

Discussion and Motion: Chairman Mark Fessler welcomed the new members, recently appointed by City Council, and asked all members of the Commission to introduce themselves. City staff present also introduced themselves. Any absent members will be asked to introduce themselves at the next meeting.

Vote: No motions were made by the Commission that required a vote.

Adjournment

This meeting was adjourned on 5:05 p.m.